

# 1 Execution of things already discussed

## 1.1 Grad Social

- The event is meant to be meet & greet sessions among students and faculty.
- Current delay in organizing the event is due logistical issues in Zachary building management. The room booking can be made a reoccurring event once the first social is successful.
- Tentative date of first social: Feb 20, 2019
- The Grad Committee will work with the department to organize the first social event. The department will take over after the first event. The Grad Committee is welcome to provide inputs as to the events.

## 1.2 Website

- Approval from Dr. Jayaraman: Grad Committee will have a tab on ChEGSA's website.
- Ari has agreed to take a lead on this: he will talk to Jacob, the *webmaster* of ChEGSA.
- Some of the things we want on the website:
  - GSAC Bylaws
  - Anonymous request form
  - Email contact of the Grad Committee
  - Meeting minutes???

## 1.3 Parking issues

- Regarding Lot 50: The department cannot help regarding this, the faculty members are struggling with the same issues as well.
- The committee or a volunteer can start a signature campaign about some practical requests like...
  - Frequent bus service from the alternative parking lots to the Engineering buildings
  - Allowing the University Business parking lots in the non-business hours
  - Vigilant checking on the 30-min parking spots

## 1.4 GSAC Email ID

- Ashley will send a reminder email to Brandon.
- The Chair, the Secretary and the Executive Assistant will have access to the email.
- Dr. Jayaraman, Ashley and Terah will also have access to the email, strictly for emergency purposes.

## 1.5 Resource Fair/Informational

- An Overview of Resources session is to be organized at least annually.
- Can be arranged in the Wednesday 3-4PM time slot.
- First event: presentation by the committee on Jan 23, 2019
- The committee will compile the information. Hallie has agreed to help with the information through ChEGSA.
- Deadline to compile information: Jan 18, 2019

## 1.6 Department Calendar

- Ashley will share it with everyone shortly, after adding all the Lindsay lecture events.

## 2 Grad student career fair

- Dr. Karim as well as the GSAC has approached the department advisory council regarding a resource fair and they seem enthusiastic about it.
- The department is currently figuring out the funding and logistics management for this.
- The council will ask for a feedback on this by the end of this semester.

## 3 Courses

### 3.1 First year Thermo-grading issues

Dr. Jayaraman is handling the students' concerns.

### 3.2 Elective courses

- Logistical issues due to increasing undergraduate student body
- Dr. Elabd (assisted by Terah) is devising a plan to be able to offer multiple electives in different areas.
- The committee will ask Terah for an update on this before the end of semester.